



**CITY OF ST PAUL**  
 Department of Safety and Inspections  
 375 Jackson St., Suite 220  
 St Paul, Minnesota 55101-1806

**ELECTRICAL PERMIT APPLICATION**

Visit our Web Site at [www.stpaul.gov/dsi](http://www.stpaul.gov/dsi)

Number	Street Name	St. Ave. Blvd. Etc.	N S E W	Suite/ Apt.	Building Name	Date
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<b>PROJECT ADDRESS</b>	<b>Contractor Company Name</b>	Address City State, Zip+4	Phone
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<b>State Electrical License # :</b> _____		<b>Contractor's Email:</b>	
<b>Property Owner</b> (Include Contact Person)	Address City State, Zip+4	Phone	

New <input type="checkbox"/>	Commercial <input type="checkbox"/>	Estimated Start Date:	<b>Estimated Value of Electrical Work</b> \$
Repair/Alter <input type="checkbox"/>	Residential <input type="checkbox"/> Enter # of Units → <input type="text"/>	Estimated Finish Date:	

Check any of the 6 items below to be installed as part of this job:			Quantity	Fee
Smoke Detector <input type="checkbox"/>	Furnace <input type="checkbox"/>	Air Conditioner <input type="checkbox"/>	Traffic Signal Control Unit	
S-Saver Switch <input type="checkbox"/>	G-GFI Outlets <input type="checkbox"/>	Carbon Monoxide <input type="checkbox"/>	Traffic Signal Standard	
<b>Service</b>	Enter 600 Volts or Less	<b>FEE</b>	Street Lighting Control Unit	
0-100			Street Light Standard	
101-200			Main Fire Alarm Control Unit	
			Fire Alarm System Openings	
			Low Energy Control Unit	
<b>Circuits/Subfeeds</b>	Enter Number	<b>FEE</b>	Low Energy Openings	
0-30			Transformer, Generator, Capacitor	
31-100			Specify KVA or KVAR Size per Transformer	
101-200			Electric Sign	
			Rides and Concessions	
			Electric Space Heating (enter # of units)	
<b>Solar PV</b>	Total system kW(kilowatts)		Specify total Wattage →	
<b>High Voltage (see back of form)</b>			Swimming Pools (see back of form)	

Comments: please enter detailed description of job, location in building and other information below:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Applicant certifies that all information is correct and that all pertinent state regulations and city ordinances will be complied with in performing the work for which this permit is issued.	<b>MINIMUM FEES: \$85.00</b>	\$
	<b>STATE SURCHARGE: (Minimum \$1.00)</b> <i>(If permit fee is greater than or equal to \$10,010.00 call the office for computation at 651-266-8989)</i>	\$
Applicant's Signature: _____		
Permit # (Office Use Only)	<b>TOTAL PERMIT FEE</b>	\$

A 2.49% convenience fee will be charged for all credit and debit card transactions and will appear as a separate transaction on your card statement.\*

**Signature of Cardholder (required for all charges):** \_\_\_\_\_

<input type="checkbox"/> AMEX <input type="checkbox"/> Discover <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa	Security Code ▶	Expiration Date: Month /Year ▶
<b>BILLING ZIP CODE:</b> _____		
Enter Account Number ▶		

**If you are paying for your permit by American Express, Discover, MasterCard or Visa you may fax your application. Our FAX number is 651-266-9124.**

\*Effective April 3, 2021, a 2.49% convenience fee will be charged for all credit card transactions and will appear as a separate transaction on your card statement. This fee is charged by the service provider the Department of Safety and Inspections uses to handle credit card transactions. The City will not receive any of the convenience fees.

**If paying by check, please mail the application and check to us.**

**The 2023 National Electrical Code will be enforced on all electrical permits obtained on or after July 1st, 2023**

**INSTRUCTIONS FOR FEE CALCULATION**

Effective: 02/25/2023

- SERVICES: (New, Altered or Repaired) 600 Volts or Less.....\$85.00**
- CIRCUITS AND SUBFEEDERS: New, Altered or Repaired) 600 Volts or Less: Each Circuit or Subfeeder: ....\$15.00**
- TRAFFIC SIGNALS:** \$54.00 for each controller, \$9.00 for each standard, plus service fee if applicable.
- STREET LIGHTING:** \$38.00 for each control cabinet, \$9.00 for each standard, plus service fee if applicable.
- FIRE ALARM SYSTEMS:** (Under Article 760 of the National Electrical Code) \$85.00 for each control panel, plus \$2.00 for each device.  
(There is also a separate [fire alarm engineering permit](#))
- REMOTE-CONTROL, SIGNAL CIRCUITS, LOW-ENERGY & LOW VOLTAGE POWER CIRCUITS:**  
(For other than single-family dwellings.) \$85.00 per control unit, \$2.00 for each device.
- TRANSFORMERS, GENERATORS AND CAPACITORS:** \$54.00 per unit, plus \$1.00 per KVA, KVAR or fraction thereof.
- ELECTRIC SIGNS:** \$85.00 for each sign.
- ELECTRIC SPACE HEATING:** (If electric heat is the primary source of heat for the building, a heat loss calculation is also required.)  
Specify number of units and total wattage on front of this form. **0 to 4000 Watts.....\$22.00**  
(The permit fee is based on total wattage, not per unit.) **4001 watts and above..... \$31.00**
- SWIMMING POOLS:** \$85.00 plus circuit charge. (See Circuits and Subfeeders above.)
- CARNIVALS, CIRCUSES & SIMILAR EVENTS: Rides & Concessions** \$31.00 each.
- HIGH VOLTAGE:** 1% of Total Electrical Job Cost; State Surcharge for High Voltage: Job Cost X .0005
- SOLAR PV SYSTEMS: 0-20 kW: \$151.00; 21-40 kW: \$363; over 40: \$363 plus \$3.00 for every kW over 40.**  
This fee is based on the total estimated alternating current (ac) energy output of the solar system in kilowatts (kW). A kilowatt is equal to 1000 watts. The solar PV fee includes the solar panels, inverters, disconnecting means, overcurrent devices, metering, conductors, and related equipment between the solar panels and service equipment. Fractions of a kilowatt (kW) will be rounded to the nearest whole number.

**Additional work not included on original permit:**

A new permit must be purchased for additional work not included on the original permit. Indicate only the additional work in the comments area of [this form](#) and the original permit number you are adding to.

**EXCEPTIONS:**

\*\* When the Permit Fee is greater than or equal to \$10,010.00, call the Permit Desk at **651-266-8989** for state surcharge calculation. \*\*

**MINIMUM FEES:**

1) All electrical work for a one family dwelling has a minimum fee of **\$85.00**.

**NOTE:** For Inspections or re-inspection fees, contact the Electrical Inspectors at 651-266-9003.

**Contact Field Inspectors: Monday-Friday, 7:30 to 9:00 AM – Phone: 651-266-9003. For permit fee information, contact: 651-266-8989.**  
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